

POSITION : EXECUTIVE DIRECTOR:
BIODIVERSITY AND
CONSERVATION

Duration : 5 YEAR FIXED TERM CONTRACT

Centre : Head Office (East London)

Band : E - Lower (Minimum: R1 333 350 - Maximum: R2 266 700)

Purpose

Reporting to the CEO, the Executive Director: Biodiversity and Conservation shall be responsible to provide strategic leadership towards achievement of biodiversity and conservation for the benefit of current and future generations. To guide the Agency in relation to scientific services, conservation management, protected area expansion and stewardship, project management of infrastructure and social responsibility projects. Oversee the protected areas (Nature Reserves) of the ECPTA in accordance with the ECPTA Act No. 2 of 2010 and related applicable National Legislation.

Requirements

- Matric certificate (Grade 12)
- Driver's license (minimum code 8)
- 3-year relevant tertiary qualification with a post-graduate qualification (NQF Level 8) in Business Management/ Conservation/ Tourism.
- A post-graduate NQF level 9 qualification in Conservation/ Tourism would be an added advantage.
- A minimum of 10 (ten) years relevant experience, of which 5 (five) years must be at senior/executive management level in biodiversity conservation, or commercial operations.

Key Performance Areas

- **Conservation research, Knowledge Management, Strategic Development and Management:** Lead the strategic direction of biodiversity conservation within the ECPTA in support of the Agency's strategic outcomes and relevant national and provincial legislation.
- **Biodiversity Conservation Planning and Stewardship:** Provide direction to provincial and national protected area expansion strategy processes.
- **Effective Management of Protected Areas:** Provide strategic direction and direct the management of ECPTA's reserves. Guide the implementation of reserve-specific management plans aligned to the METT-SA system.
- **Reserve infrastructure management and development:** Ensure maximisation of current assets efficiency before investing in capital expenditures.



- **Financial Management:** Critical review of the monthly reporting and analyse and investigate and or action all areas of discrepancy. Responsible for Operations budget preparation and ownership of adherence to budget.
- **People Management:** Responsible for strategic planning of human resource capabilities technical and leadership structures to ensure alignment with the business strategy. Ensure an effective and efficient organisation structure for the Operation's Department is in place to achieve the organisation objectives.

NB: In line with the Employment Equity Policy of the Eastern Cape Parks & Tourism Agency, preference will be given to suitable candidates from the designated groups.

Closing Date: 4 October 2026

Please forward your application to: recruitment@ecpta.co.za

- 1) Please submit a comprehensive CV.
- 2) Applications received after the closing date and/or those submitted to an address not listed above will not be considered.
- 3) If you do not receive a response within 60 days, please consider your application as unsuccessful.

The ECPTA reserves the right not to fill any advertised position.

