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## Request for Proposals

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**RFP Number: 05/17/18**

**Nature- Based Tourism activities for a period of three (3) years with an option to extend for a further period of two (2) years**

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ECPTA intends to form a public private partnership (PPP) in which it gives a selected private party rights to the commercial use of Nature –Based tourism activities for a period of three (3) years with an option to extend for a further period of two (2) years.

Bid documents will be made available on the **18 September 2017** upon payment of a **non-refundable fee of R100.00**. These documents can be obtained from the offices of the Eastern Cape Parks & Tourism Agency, No. 17-25 Oxford Street, East London or can be e-mailed to applicants upon request. Payment can be made in cash, on collection of the bid documents or by electronic transfer to the following account: **“Eastern Cape Parks & Tourism Agency, First National Bank, Branch Number – 211 021, Account Number – 6269 2245 949.”** Bidders who pay by electronic transfer must use the bid number as a reference number and email proof of payment to [hlokoma.nzanzeka@ecpta.co.za](mailto:hlokoma.nzanzeka@ecpta.co.za) or [fezeka.mlungu@ecpta.co.za](mailto:fezeka.mlungu@ecpta.co.za) prior to the collection of the bid documents.

Completed bid documents accompanied by all necessary documents are to be placed in two (2) sealed envelopes with the bid name and number (as given above) clearly written in envelopes. All bids must be deposited in the Tender Box, at the offices of the Eastern Cape Parks and Tourism



Agency at No. 17-25 Oxford Street, East London by not later than 11h00 am on 14 November 2017, at which time the bids will be opened in public. Late bids will not be considered.

For all enquiries regarding the bid document please contact Ms. Hlokoma Nzanzeka at 043 492 0758, e-mail: [hlokoma.nzanzeka@ecpta.co.za](mailto:hlokoma.nzanzeka@ecpta.co.za) or Contact Mrs. Fezeka Mlungu for technical enquires at 043 705 4400 during working normal hours, email: [Fezeka.mlungu@ecpta.co.za](mailto:Fezeka.mlungu@ecpta.co.za)

### Compulsory Briefing Sessions as follows:

| Compulsory Briefing Dates | Briefing venues  |
|---------------------------|--|
| 06 October 2017 at 11:00  | East London Offices, 17 -25 Oxford Street, East London     |
| 13 October 2017 at 11:00  | Mthatha Offices, 18 Nelson Mandela Drive, Fortgale, Umtata |
| 20 October 2017 at 11:00  | Seaview Road, Colleen Glen, Port Elizabeth                 |

*NB: Service Providers must attend at least one of the briefing sessions above. Failure to attend at least one of the compulsory briefing session will result in immediate rejection of the bid.*

### Site visits are as follows:

The Entity will have staff available on the following days to accommodate service providers that want to view prospective sites for development:

| Reserves                           | Non-Compulsory Site Visit Dates |
|------------------------------------|---------------------------------|
| Oviston Nature Reserve             | 09 October 2017 at 11:00        |
| Commando Drift Nature Reserve      | 10 October 2017 at 11:00        |
| Mpofu –Fort Fordyce Nature Reserve | 11 October 2017 at 11:00        |
| Great Fish Nature Reserve          | 12 October 2017 at 11:00        |
| Mkambathi Nature Reserve           | 16 October 2017 at 11:00        |
| Silaka Nature Reserve              | 17 October 2017 at 11:00        |
| Hluleka and Silaka Nature Reserves | 18 October 2017 at 11:00        |
| Dwesa-Cwebe Nature Reserve         | 19 October 2017 at 11:00        |
| Ongeluksnek Nature Reserve         | 23 October 2017 at 11:00        |
| Thomas Baines Nature Reserve       | 24 October 2017 at 11:00        |
| Baviaanskloof World Heritage Site  | 25 & 26 October 2017 at 11:00   |

*NB: These site visits are not compulsory for bidders.*



## EVALUATION CRITERIA

### STAGE 1: FUNCTIONALITY

| CRITERIA FOR FUNCTIONALITY           | POINTS     |
|--------------------------------------|------------|
| Financing Plan                       | 10         |
| Business and Operation Plan          | 35         |
| Development and Environment proposal | 45         |
| Risk Matrix                          | 10         |
| <b>TOTAL</b>                         | <b>100</b> |

Only bidders who obtain 65 and above out of the 100 points for functionality (Stage 1) will be considered for evaluation for Revenue on Financial proposal (Stage 2).

### STAGE 2: PPP FEE OFFER

Only bidders who propose the highest acceptable revenue stream per activity will be recommended for appointment. A breakdown for the financial proposal must be submitted for each year of operation.

**The following documents must be submitted with the Bid document:**

- Proof of registration in CSD in a form of summary report.
- Companies that bid as joint venture must submit an official signed business agreement by both parties. If the service provider does not meet this requirement it will be automatically disqualified;

**The ECPTA has zero tolerance to corruption, report any threat of corruption to the following contact details:**

**Toll free number - 0800 872 209; Freepost: KZN 138 Umhlanga Rocks | 4320; Free Fax: 0800 00 77 88; Tips-offs Website: [www.tip-offs.com](http://www.tip-offs.com) - YOU HAVE A RIGHT TO REMAIN ANONYMOUS.**

