

REQUEST FOR PROPOSAL

OPERATOR FOR THE NEW CONFERENCE CENTRE AT KEI MOUTH, CAPE MORGAN NATURE RESERVE

RFP NO. 02/16/17

The Eastern Cape Parks & Tourism Agency (ECPTA) hereby invites interested and suitable service providers to submit proposals for operating a new conference centre, Kei Mouth, Cape Morgan Nature Reserve.

Bidding documents outlining detailed specifications will be made available from ECPTA website- www.visiteasterncape.co.za/corporate/procurement/requestforproposals as well as Eastern Cape Provincial State Tender Bulletin on <http://www.ectreasury.gov.za> from **Friday, 18 November 2016** free of charge. The documents can only be downloaded or e-mailed to applicants upon request.

Compulsory site briefing meeting will be held at Cape Morgan Nature Reserve on Thursday 24 November 2016 at 11h00am

EVALUATION CRITERIA

STAGE 1- FUNCTIONALITY

CRITERIA	POINTS
Experience	30
Methodology	30
Commercial benefits to ECPTA	20
Job creation	10
Procurement opportunities for SMME'S and HDI's	10
Total	100

Bidders must obtain a minimum score of 75 points of functionality in order to be considered for Stage 2. In Stage 2, bidders who obtain 75 points and above will be required to prepare presentations to ECPTA.

Technical queries relating to the issue of these documents may be addressed to **Ms. Fezeka Mlungu at 043 492 0881: Fezeka.Mlungu@ecpta.co.za for bidding procedures contact Mr. Mcebisi Diniso, Telephone number 043 492 0881 or e-mail: Mcebisi.Diniso@ecpta.co.za.**

Proposals should be submitted in an envelope clearly marked "**as per above table**" and should be deposited in the tender box, situated at No 23 Fleet Street (Corner Fleet and Oxford Street), East London. The closing time for submission of proposals is **11h00 on the 09 December 2016**. Telephonic, Telegraphic, Facsimile, Emailed and Late Proposals will not be accepted.

Proposals may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivering, opening and assessment of proposals are stated in the Proposal Data.

ECPTA SCM Policy will apply.

ECPTA has a zero tolerance on any acts of fraud and corruption. Please report any suspected acts of fraud and corruption to any of the contact details listed below:

- Hotline Number: Toll free number - 0800 872 209
- Freepost: KZN 138 Umhlanga Rocks | 4320
- Free Fax: 0800 00 77 88
- Tip-offs Website: www.tip-offs.com