

**ADVERT FOR BID NO. 10/FY/20**

**APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR A TURNKEY SOLUTION TO DESIGN AND UPGRADE THATCHED ROOFS AND STRUCTURES AT SILAKA NATURE RESERVE**

This bid invitation calls for both the Professional Service Providers (PSP's) and Contractors should have a CIDB contractor grading designation of 5GB/5GB PE. Contractors with grading designation of 6GB or higher will not be considered.

Tenderers will be evaluated on four stages. In Stage 1 bids will be evaluated on pre-requisites. In Stage 2 bids will be evaluated on functionality. Bidders must obtain a minimum score of 75 points out of 100 points on functionality in order to be considered for evaluation at Stage 3 (Price and B-BBEE). Price and B-BBEE will be assessed using **80/20** Preference Point System. In Stage 4 bids will be assessed for risk.

The Tender documents will only be obtainable as from the **27 January 2020** at the following address: **EASTERN CAPE PARKS & TOURISM AGENCY, 17-25 Oxford Street, Corner Oxford and Fleet Street, East London, between 08h30 and 16h00.**

Bid documents outlining detailed specifications will be made available upon payment of a Non-refundable fee of R100.00. The documents can be obtained from the offices of Eastern Cape Parks and Tourism Agency, situated at No. 17-25 Oxford Street, Corner Oxford and Fleet Street, East London. Payment can be made in cash on collection of the bid documents or by electronic transfer to the following account: "**Eastern Cape Parks & Tourism Agency, FNB, Branch Number 211021, Account Number 62692235651**" Bidders who pay by electronic transfer must use the bid number as a reference i.e. Tender No. **10/FY/20** and fax proof of payment to **086 208 0595** prior to the collection of the bid documents.

A **COMPULSORY TENDER CLARIFICATION MEETING** will be held in respect of this tender on **Thursday, 6 February 2020 starting 11:00 at Silaka Nature Reserve GPS Co-ordinates: Lat: 31°38'59.18"S Long: 29°30'39.41"E.** Tenderers should already be in possession of the tender document and be familiar with the contents thereof.

The lowest or any tender will not necessarily be accepted, and the agency reserves the right to accept the Tender as a whole or in part. Bids must remain valid for a period of **120 days** after the closing date for the submission of bids, during which period a tender may not be amended or withdrawn and may be accepted at any time by the Department.

The closing date and time for receipt of bids is **Tuesday, 25 February 2020 at 11:00.** Bids must be enclosed in a sealed envelope bearing the name of the Tenderer as well as the applicable tender heading, reference number, closing time and due date and must be addressed to, **The Chief Executive Officer, P.O. Box 11235, Southernwood, East London, 5213** and must be submitted in the tender box



located at, 17-25 Oxford Street, Corner Oxford and Fleet Street East London, before the closing time and date.

### **TECHNICAL ENQUIRIES**

1. Ms. M. Lawana, Project Manager: Tel: 043 705 4400, Fax: 043 742 5566, E-mail: [Mandilakhe.Lawana@ecpta.co.za](mailto:Mandilakhe.Lawana@ecpta.co.za)
2. Mr. M Sandi, Supply Chain Management: Tel: 043 705 4400, Fax 086 208 0595, E-mail: [Mcebisi.sandi@ecpta.co.za](mailto:Mcebisi.sandi@ecpta.co.za)

### **Evaluation Criteria**

Bids will be evaluated in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and its regulations of 2017 as follows:

- Stage 1 : Pre-requisites
- Stage 2 : Functionality
- Stage 3 : Financial Offer and Preference Evaluation (80/20)
- Stage 4 : Risk Assessment

### **STAGE 1 : PRE-REQUISITES**

### **STAGE 2: FUNCTIONALITY**

<b>CRITERIA</b>	<b>POINT SYSTEM</b>
Methodology	60
Availability of Plant, Vehicles and Equipment	40
<b>TOTAL</b>	<b>100</b>

Top three (3) highest scoring bidders on functionality with a minimum score of **75 Points out of 100 points** may be invited for presentation of the proposal. Detailed presentation requirements will be sent to the short-listed bidders.

**NB: Bidders who score less than 75 Points will be regarded as non-responsive.**

### **STAGE 3: FINANCIAL OFFER AND PREFERENCE EVALUATION**

<b>Measure</b>	<b>Points</b>
Price	80
B-BBEE Status Level of Contributor	20
Total	100

### **STAGE 4: RISK ASSESSMENT**



**Bidders shall take note of the following bid conditions:**

- The Eastern Cape Parks & Tourism Agency Supply Chain Management Policy will apply;
- Eastern Cape Parks & Tourism Agency does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Canvassing with ECPTA officials shall disqualify a Tender
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for 120 days.
- Bidders must be registered on the Centralized Supplier Database (CSD)
- In order to meet the requirements of the Eastern Cape Framework for Local Economic Development through Procurement Initiatives, preference will be given to service providers who reside within the Eastern Cape Province.

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***ECPTA has a zero tolerance on any acts of fraud and corruption. Please report any suspected acts of fraud and corruption to any of the contact details listed below:***

Hotline Number: Toll free number – 0800 611 085; Tip-offs Website: [www.whistleblowing.co.za](http://www.whistleblowing.co.za)

