
REQUEST FOR QUOTATIONS

QUOTATION NUMBER: 52/19/20 THE HARVEST AND REMOVAL OF TIMBER FROM SPECIFIED NATURE RESERVES MANAGED BY THE EASTERN CAPE PARKS & TOURISM AGENCY.

ECPTA hereby invites proposals FOR THE HARVEST AND REMOVAL OF TIMBER FROM SPECIFIED NATURE RESERVES MANAGED BY THE EASTERN CAPE PARKS & TOURISM AGENCY. Please refer to the attached Specifications for details.

NB: It is important that **ALL detailed information on required is furnished in full**. Failure to comply will render your quotation liable to rejection, as late and incomplete quotations cannot be considered.

EVALUATION OF QUOTATIONS

EVALUATION CRITERIA

Bids will be evaluated in terms of regulation 4 of the Preferential Procurement Policy Framework issued in terms of PPPFA, Act 5 of 2000 and Section 20 of the Implementing Guide:

STAGE 1: PRE-REQUISITE REQUIREMENTS

Proof of relevant working experience in the following;

- Experience in the timber industry
- Experience in cutting, treatment, removal and processing of timber
- Experience in harvesting and removal of timber, stump treatment, ability to dispose of timber and planning.

Bidders must provide proof of the above in the following formats:

- ✓ Appointment letters or;
- ✓ Written testimonial Letters or;
- ✓ Service level Agreements or;
- ✓ Purchase Orders

Failure to provide proof in either of the above formats will result in disqualification of bid. The ECPTA reserves the right to validate any information provided

STAGE 2

At Stage 2 of the evaluation process, paragraph 20.1 of the Implementation Guide: Preferential Procurement Regulations will apply whereby an award will be made to the highest bidder(s) after considerations of stage 1 for each reserve.

Documents will be available from the **05 FEBRUARY 2020 free of charge**. Documents can only be emailed to applicants upon request.

Sealed Quotations endorsed on the envelope with the Tenderer's name and the Quotation Number shall be deposited in the formal Tender Box situated in the ECPTA offices at 17-25 Oxford Street, Corner of Fleet and Oxford Street, East London CBD, East London or posted so as to reach The Chief Executive Officer, P.O. Box 11235, Southernwood, East London, 5213 in sufficient time for it to be placed in the Tender Box before the closing time of 11h00 on the closing date i.e. **19 FEBRUARY 2020**.

In addition to the conditions stipulated in other sections of the bid documents, potential bidders should be especially aware of the following terms and conditions:

- The ECPTA's supply chain management policy will apply.
- The ECPTA does not bind itself to accept the highest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, unsigned, or submitted by facsimile or electronically will not be accepted.
- ECPTA will not be held responsible for any costs incurred by the service provider in the preparation and submission of the bid.
- Bidders **Must** be registered on the Centralized Supplier Database (CSD)
- Bidders should attach a CSD Report
- The ECPTA Bid Adjudication Committee and the Supply Chain Management Unit may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents.
- Bids submitted are to hold good for a period of 90 days.
- The successful bidder will be required to enter into a Service Level Agreement with ECPTA.
- In order to meet the requirements of the Eastern Cape Framework for Local Economic Development through Procurement Initiatives, preference will be given to bidders who reside within the Eastern Cape.
- The following documents must be submitted with the bid document:
 - a) Company Profile
 - b) Price Proposal
 - c) A Valid CSD report as proof of registration on the Centralised Supplier Database
 - d) Company Profile
 - e) Companies that bid as joint venture must submit an official signed business agreement by both parties. If the service provider does not meet this requirement it will be automatically disqualified;

Enquiries regarding issue of bid documents may be directed by e-mail to Mr Nathan Leeuw at nathan.leeuw@ecpta.co.za. Technical enquiries may be directed to Mr Wayne Erlank at Wayne.Erlank@ecpta.co.za

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ECPTA has a zero tolerance on any acts of fraud and corruption. Please report any suspected acts of fraud and corruption to any of the contact details listed below:

Hotline Number: Toll free number -0800 611 085; SMS: 33490 Email:ecpta@whistleblowing.co.za; Tip-offs Website:www.whistleblowing.co.za
