

TENDER NOTICE

BID NO.18/FY/20

Bids are hereby invited for **THE APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY A SEMI-RIGID BOAT FOR THE EASTERN CAPE PARKS & TOURISM AGENCY**

The Eastern Cape Parks and Tourism Agency (ECPTA), established and mandated in terms of the Eastern Cape Parks and Tourism Agency Act (2 of 2010), is responsible for the management of certain protected areas in the Eastern Cape. In order to achieve its management objectives, the Agency requires the services of an experienced service provider To Supply a Semi-Rigid Boat for the Eastern Cape Parks & Tourism Agency

Bid documents outlining detailed specifications will be made available from Monday 10th February 2020 upon payment of a Non-refundable fee of **R100.00**. The documents can be obtained from the offices of Eastern Cape Parks and Tourism Agency, situated at No. 17-25 Oxford Street, East London, or can be e-mailed to applicants upon request and receipt of payment. Payment can be made in cash on collection of the bid documents or by electronic transfer to the following account: **“Eastern Cape Parks and Tourism Agency, First National Bank, Branch Number – 211 021, Account Number – 6269 2245 949.”** Bidders who pay by electronic transfer must use the bid number as a reference i.e. TENDER NO. 18/FY/20 and email proof of payment to Nathan.leeuw@ecpta.co.za prior to the collection of the bid documents.

Completed bid documents accompanied by all necessary documents are to be placed in a sealed envelope with the bid name and number (as given above) clearly written in an envelope. **All bids must be deposited in the Tender Box, at the offices of the Eastern Cape Parks and Tourism Agency at No. 17-25 Oxford Street(Corner of Fleet street & Oxford Street), by not later than 11h00 on Friday, 13 March 2020, at which time the bids will be opened in public.**

For all enquiries regarding the bid document please contact Mr Nathan Leeuw at 043 492 0693, e-mail: Nathan.Leeuw@ecpta.co.za or Contact Ms Ayaka Peter for technical enquires at 087 286 6516 during working normal hours, email Ayaka.Peter@ecpta.co.za

POINTS WILL BE AWARDED IN ACCORDANCE WITH THE PREFERENTIAL PROCUREMENT POLICY FRAME WORK ACT (PPPFA) of 2000

EVALUATION CRITERIA

A Three (3) Stage evaluation process will be employed. In Stage 1 all bids received will be evaluated for Pre-Qualification. Only service providers who meet all the criteria for Pre-qualification will proceed to be evaluated for Local Content (Stage 2). Bidders who meet all the criteria for Local Content will be evaluated in Stage 3 for Price and B-BBEE (Stage 3).

STAGE 1: PRE- QUALIFICATION

In order to meet the requirements of the Eastern Cape Framework for Local Economic Development through Procurement Initiatives, Bidders must submit proof of address within the Buffalo City Municipality for:

A: Local Business address. Proof Local Business address must be provided in either of the following formats:

- Lease Agreement;
- Utility Bill;
- Municipal Rates clearance; or
- Municipal Account.

NB: Failure to provide proof of the above in the required format will result in the immediate rejection of the bid

B: Local Repair Workshop (for servicing purposes). Proof Local Repair Workshop address must be provided in either of the following formats:

- Lease Agreement;
- Utility Bill;
- Municipal Rates clearance; or
- Municipal Account.

NB: Failure to provide proof of the above in the required format will result in the immediate rejection of the bid

STAGE 2: Local Production and Content

Local Content and Production

- Bidders must declare the local production and content as per the requirement of SBD 6.2
- The minimum requirement threshold for Local Production and Content for Working Vessels (Boats) sector is 60% for all types. (See attached National Treasury Circular)
- NB: Bidders who passed the local content threshold will be evaluated for in Stage 3
- Bidders who fail to obtain the minimum local content threshold will be rejected and not evaluated further.

Fully completed annexure C,D and E local content declaration form.

NB: Bidders must complete and submit SBD 6.2 and all its associated Annexures in order to be considered. Failure to complete the SBD 6.2 and or its Annexures or failure to obtain the minimum threshold for local content will result in immediate rejection of the bid.

If the quantity of materials and or product required cannot be wholly sourced from South African based manufacturers and /or at the designated local content threshold at any particular time, bidders should obtain written approval from the Department of Trade and Industry (dti) to supply the remaining portion at a lower local content threshold. Such approvals should be obtained prior to the closure of the bid. For further information, bidders may contact the following Dti officials

Mr Raphael Kitiaka, (012) 394 3500, email: MRkitiaka@thedti.gov.za

Ms Rendani Raluthaga, (012) 3941412. Email: RRaluthaga@thedti.gov.za

Ms. Miyelani Masinga. (012) 394 1664. Email: Mmasinga@thedti.gov.za

Ms Mamosai Seleka, (012) 394 1213, E-mail: MSeleka@thedti.gov.za

STAGE 3: PRICE AND B-BBEE

Criteria	Points Available
Bid Price	80
B-BBEE Contribution Level	20
Total	100

NB: Certified copy or original B-BBEE Status Level Verification Certificate must be submitted to substantiate B-BBEE Status claimed. When such certificate is provided as proof the company will automatically score zero

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Eastern Cape Parks & Tourism Agency Supply Chain Management Policy will apply;
- Bidders must be registered with the National Treasury Central Supplier Database (Copy of valid CSD report to be attached)
- Bidders must complete the set of bidding documents provided by ECPTA. Failure to complete the documents will result in immediate rejection of the proposal
- The ECPTA does not bind itself to accept the lowest priced bid or any other Bid and reserves the right to accept the whole or part of the Bid
- BID's submitted are to hold good for a period of 120 days
- BID's which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- ECPTA reserves the right to terminate the contract if not satisfied with the work produced by the service provider. Only bidders that have met the requirements of the proposal / specification shall be considered during the adjudication process;
- The ECPTA Bid Committee and the Supply Chain Management Unit may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents;
- A service level agreement (SLA) shall be signed with the successful service provider.
- ECPTA will not be held responsible for any cost incurred by the service provider in the preparation and submission of the Bid. Identity document of the owners of the company and credentials of the company and team to be involved in the project are to be included with the bid as they will be subject to vetting.

- Companies that bid as joint venture must have a signed business agreement by both parties. If the service provider does not meet this requirement it will be automatically disqualified.
- In order to meet the requirements of the Eastern Cape Framework for Local Economic Development through Procurement Initiatives, preference will be given to contractors who reside within the Buffalo City Municipality.